

Annex 1: Project Plan for the Period- 2013

EXPECTED CP OUTPUTS AND TARGETS for Quarter or period (See Note 1)	PLANNED ACTIVITIES (See Note 2)	Responsible Party	RESULTS OF ACTIVITIES <i>For each activity, state the results of the activity</i> (See Note 3)	PROGRESS TOWARDS ACHIEVING OUTPUTS <i>Status of progress to target contribution to outcome</i> (See Note 4)
<p>Output 1: A gender responsive national human rights action plan developed in a participatory manner and implemented</p> <p>Targets:</p> <ul style="list-style-type: none"> • 10 institutions involved in the formulation of the NAP • Human Rights NAP formulated 	<p>1.1 Draft a Concept Note on National Human Rights Action Plan (HRNAP)</p> <ul style="list-style-type: none"> • Conduct a study on gender and human rights • Review of the previous NAP • Review other human rights related action plan from various sectors for possible linkages • consult stakeholders • draft the concept note • conduct dialogue to improve consensus-building and stakeholder engagement 	MHRC	<p>During the period, the Project finalized the study report on the Human Rights and Gender study. The report is awaiting printing and dissemination. The study report will feed into the development of National Action Plan for Human Rights in Malawi.</p> <p>Further, the Project, through the MoJ constituted the Steering and Technical Committees on development of NAP. The Committees are to meet to adopt the roadmap and facilitate the review process. Ministry of Justice and Constitutional Affairs will steer the process and MHRC will provide the technical support.</p>	<p>The preliminary review of the NAP, the study on Gender and Human Rights, the concept note and the road map will inform consultations meetings with the stakeholders and draft the new NAP.</p>

<p>Output 2: Strengthened leadership and technical capacities of the Malawi Human Rights Commission and the Ombudsman to deliver on their human rights mandates effectively</p> <p>Targets: 68% cases completed (MHRC) and 25% (OoO) of human rights violation cases completed</p>	<p>2.1 Human Rights architecture with clearly defined roles for institutions established</p> <ul style="list-style-type: none"> • Review the legislation establishing the MHRC and the Ombudsman with a view to clarify their jurisdictions 	<p>MHRC</p>	<p>MHRC worked closely with MoJCA on the review of Human Rights Commission Act in line with the ongoing accreditation of MHRC by the International Coordinating Committee of National Human Rights Institutions. So far, MHRC has reviewed the Human Rights Commission Act and submitted a comprehensive proposal to MoJCA on areas that require amendments. The report will be used by the consultant during the stakeholders' consultation meetings. The consultation meeting will include the review of the Ombudsman Act.</p>	<p>The review processes, with the assistance of the Consultants, will pay attention to clarifying the roles undertaken by institutions in the promotion and protection of human rights, among others.</p>
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	<p>2.2 Strengthened technical capacity for Malawi Human Rights Commission</p> <ul style="list-style-type: none"> • An envisioning exercise of the MHRC to clarify its role and approaches to promote and protect human rights • Prioritization and implementation of Capacity building initiatives: Training for MHRC commissioners and officers in thematic areas ; includes training in case management, investigative skills, human rights monitoring, investigative skills • Engage a Technical Assistant • Public interest litigation in areas of systemic human rights violation • Examine legislations, judicial decisions, administrative provisions, Bills and proposals to conform with fundamental principles of human rights 	MHRC	<p>The project through MHRC investigated the irregularities that were observed during the elections process in all the four regions. 4 cases on gender and women rights were also investigate.</p> <p>The project the OoO conducted on-spot investigations for 500 cases were conducted in Rumpi, Nkhotakota, Mulanje, Nsanje, Chikwawa, Chitipa, Karonga, Salima, Nkhotakota, Mchinji, Dedza and Ntcheu on administrative malpractices and made 20 determinations of cases from the northern region.</p> <p>The review and development of performance management systems for the OoO was completed and the report was finalized.</p> <p>The OoO carried out civic education activities on in the northern, central and southern regions. The public was sensitized on the roles and functions of the OoO and administrative malpractices.</p>	
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	<p>2.3 Strengthened technical capacity for The Office of the Ombudsman</p> <ul style="list-style-type: none"> • Review of the Strategic Plan and Service Charter Development • Train staff in Investigative skills and Case management • Development and Implementation of Performance Management System • Monitoring and Evaluation training and M & E Framework Development • On-Spot Investigations • Training in Human Rights / Governance, Gender Mainstreaming and HRBA Programming • Procurement of Project Equipment and Stationery 	OoO		<p>The training meetings are expected to empower officers in the Office of the Ombudsman to effectively and efficiently discharge their duties</p>
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<p>Output 3: Malawi's engagement on the state party reporting and UPR is improved in a participatory and consultative manner</p> <p>Targets: 20% of accepted recommendations implemented 5% of rejected recommendations accepted 1 State Party reports completed</p>	<p>3.1 Improved implementation of UPR recommendations and timely submission of state party reports</p> <ul style="list-style-type: none"> • Attending regional/ international HR meetings • Sensitization workshop with other Government Ministries, departments and CSOs on UPR recommendations • Supporting government ministries and departments on the implementation of key recommendations e.g. the independent police complaints commission • Two National consultative meetings on UPR for the submission of the mid- term report by April 2013 • Two National consultative meetings on UPR for the submission of the 2014 report • Drafting of the mid-term report on UPR for submission by April 2013 • Begin drafting of the 2014 report on UPR in July 2013 • A tour to learn best UPR practices in two countries namely Zambia and Uganda • Training for human rights unit on UPR and state party reporting • 3 laptops, 1 scanner 	<p>MOJCA</p>	<p>The project supported the Malawi delegation that participated at 111th Session of International Covenant on Civil and Political Rights at the Office of the High Commissioner for Human Rights headquarters in Geneva, Switzerland from 7th July to 10th July, 2014. The Committee made 32 recommendation to the Government for implementation and the MHRC will follow up the implementation of the recommendation</p> <p>The project through MoJCA collected data from all government ministries and all districts on CAT and ICESCR and drafted the reports for presentation to the National consultation workshops. Further, National Consultative and Task Force meetings on UPR were also held.</p>	<p>The Ministry of Justice will be able to compile State Party reports and UPR for submission to the UN</p>
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<p>Output 4: Strengthened partnership between Malawi Human Rights Commission, Office of the Ombudsman and Non-State Actors on Human Rights through the establishment and institutionalization of an interface mechanism</p> <p>Targets: Human rights awareness strategy in place</p>	<p>4.1 Increased human rights awareness</p> <ul style="list-style-type: none"> • Review the civic education strategy in Malawi and respond to the gaps identified with a view to ensure a systematic and orderly approach • Establish the human rights coordination forum: Conduct stakeholder mapping to identify human rights actors among Non-State actors such as CSOs and the media • Support training and monitoring of Primary Head Teachers on human rights education through Malawi Institute of Education • Public awareness sensitization meetings including human rights day commemoration • Publicize through media human rights issues including rights based approach to social service delivery 	<p>MHRC</p>	<p>A mapping exercise was conducted the report is being finalized.</p> <p>The Project through MHRC supported the training of 96 Primary School Head Teachers on human rights and democracy through a workshop held at Malawi Institute of Education (MIE).</p> <p>The project through MHRC supported the monitorin of 2014 Tripartite elections and the report is being printed.</p> <p>The project conducted twelve open air sensitization meetings on human rights and a total of 5,112 people including 1,643 men, 1,549 women and 1,920 youths were reached out. The meetings equipped members of community groups with relevant skills and knowledge in human rights.</p> <p>The Commission issued press releases elections and emerging human rights issues</p>	<p>The concept provides the approach to be used to bring the stakeholders together to establish and institutionalize a coordination forum on civic education in human rights</p>
<p>Output 5: Effective and efficient management, partnership formation and monitoring and evaluation of the</p>	<p>5.1 Oversight and inputs from project Board</p> <ul style="list-style-type: none"> • Project board meetings • Office running 	<p>MHRC</p>	<p>The Project Board held two meetings and adopted progress reports and work plans</p>	<p>The Board meetings provided guidance to the implementation and achievement of planned outputs, the engagement young professionals and monitoring visits will enhance the</p>

<p>Programme</p> <p>Targets: 10 % of activities successfully implemented</p>	<p>5.2 Undertake Project quality assurance, management and coordination</p> <ul style="list-style-type: none"> • UNDP and Young Professionals salary • Meetings: IP review etc • Trainings UNDP P. Analyst and project staff 	<p>MHRC</p>	<p>The project finalized the terms of reference (ToRs) for the contracting of two young professionals to be based at MHRC office. The recruitment will be done through UNDP.</p>	<p>quality of outputs, management and coordination of the project implementation</p>
	<p>5.3 Human rights-based and results-based Monitoring and evaluation</p>	<p>MHRC</p>	<p>The verification of results was done through reports on the implemented activities. The monitoring visits will be prioritized in the year 2014</p>	

Note 1: Include baseline, associated indicators and annual targets.

Note 2: List all activities including M&E to be undertaken during the year towards stated outputs.

Note 3: For each activity state the results of the activity making reference to planned transformative results.

Note 4: Using data on annual indicator targets, state progress towards achieving the outputs. Where relevant, comment on the factors that facilitated and/or constrained achievement of results including whether risks and assumptions as identified in the CP M&E Framework materialized or whether new risks emerged and Internal factors such as timing of inputs and activities, quality of products and services, coordination and/or other management issues.